

# CHEAT SHEET Tenant Assisted Inspections

# THE BACK STORY:



As the scope and extent of the COVID-19 situation worsened, Inspection Manager decided to take immediate steps to work on a solution for the industry. We are proud to have been able to deliver this solution in just over a week. Within 2 hours of our release notification email we had over 300 individual offices requesting that we activate the feature

#### TAI FEATURE RELEASE DATE:

Thu 09/04/2020

### TAI FEATURE ANNOUNCEMENT EMAIL:

Sent out Thu 09/04/2020

The following link is useful to send to anyone who is hearing about Tenant Assisted Inspections for the first time. It is a copy from the email that was sent out at the time of release.

https://mailchi.mp/f286458af457/test-tenant-assisted-inspections-now-available-on-im-7940706?e=60a97e14d5

# FEATURE AVAILABILITY:

TAI is available free to all offices managing over 20 properties. That includes our P100 accounts and above.

# **PROMOTIONAL VIDEO:**

This is a short marketing video explaining the need for and benefit of TAI. https://inspectionmanager.com/tenant-assisted-inspections/

## **STEP-BY-STEP INSTRUCTIONAL GUIDE:**

The following guide is available to walk users through using TAI on Inspection Manager.

http://www.inspectionmanager.com/tai\_guide

### **STEP-BY-STEP INSTRUCTIONAL VIDEO:**

The following video link is good to send to anyone that requires detailed step-by-step instructions on how to use the TAI feature.

https://youtu.be/FaxxSesqUSE



"With governments enforcing nation-wide lockdowns and social distancing in response to COVID-19, businesses have experienced major interference with their day to day operations. No one is certain of when things will return to normal.

So now is the time to rethink the What, Why and How of the things we do. The team at Inspection Manager has done exactly that - creating a solution to help property managers adapt to current challenges by enlisting the help of tenants to complete routine inspections.

With their Tenant Assisted Inspections feature, you can show landlords and tenants that you are still being proactive and adaptable in your role as a property manager. You will be able to meet their needs while adhering to safety guidelines and preventing unnecessary exposure to COVID-19.

# **Frequently Asked Questions:**

**Q: WHEN IS THIS FEATURE COMING OUT?** 

A: It is available NOW.

#### **Q: HOW DO I TURN IT ON?**

1. Ensure email is enabled in CMS Settings (Done by an office manager).

2. Add the necessary SPF records to their email domain (Their IT department can do this). https://inspectionmanager.com/spf-records-important/

3. Complete the form to let the Inspection Manager support team know they are ready. http://www.inspectionmanager.com/tai

**Q: HOW MUCH DOES IT COST?** 

Free for P100 plans and above.

### **Q: WHO CAN USE IT?**

All property managers on P100 plans or above can use our Tenant Assisted Inspections feature.